



Board of Trustees Meeting Minutes

24th October 2024 – 5.00pm

Present: Richard Smith, Vikki Heays, Leith Bruning, Chase Banks, Richard Washington (Tumuaki/Principal), Andrew Murray (Specialist Advisor - MoE), Jacqui Maitland (Minutes),
Guests: Johnnie Fraser (FL Science) – left 5.30pm

No.	Agenda Items	Actioned by
1.	Welcome 1.1 Welcome & Karakia. 1.2 Apologies – Tim Gall, Manoli Aerakis 1.3 Conflicts of Interest - Nil 1.4 Faculty Report – Johnnie Fraser Science)	
2.	Tumuaki's Reports (taken as read). Tumuaki outlined the recommendations and notes from the Oct F&P Committee hui. MOTION: The Board approve the Finance and Property Reports. Carried MOTION: The Board approve the September monthly accounts. Carried MOTION: The Board approve the October Tumuaki reports. Carried 2.1 Te Pānui o te Tumuaki Tiaki Finances: Noted Property: Assets Sale Update Fell House – Presiding Member met with a builder to review Fell House and a report is expected early November. Broads. Awaiting the valuation from CBRE. MOTION: That the Board approves the F&P Committee to approve the valuation process approval up to \$25k (with a 10% leeway), subject to a further quote from CBRE. Carried Trust Foundation Noted 2.2 Te Pānui o te Tumuaki Noted <ul style="list-style-type: none">2025 Board Dates Agreed to draft dates. ACTION: Board Secretary to provide some possible dates in Jan/Feb for a Strategic Planning hui	BOT approved the September monthly accounts. BOT approved the October Tumuaki & Finance and Property reports. BOT approved the October Tumuaki report. BOT approved the October Trust Foundation

	<ul style="list-style-type: none"> • ERP Review <p>MOTION: The Board approve the Tumuaki to engage Intesafety for an ERP review, as per their quote. Carried</p> <p>ACTION: Tumuaki to confirm with Intesafety and initiate review.</p>	<p>BOT approved the Tumuaki to engage Intesafety for an ERP review as per the quote.</p>									
<p>3.</p>	<p>General Business</p> <p>2.1 End of Year for Staff</p> <p>Agreed BoT will host a morning tea for staff towards the end of term.</p> <p>ACTION: Board Secretary to coordinate the morning tea and send invites to BoT.</p>										
<p>4.</p>	<p>The meeting moved into Committee at 6.10pm.</p> <p>In-Committee Items</p> <p>Move that the public be excluded from this part of the proceedings of this meeting under section 48(1) of the Local Government Official Information and Meetings Act 1987. The reasons for this resolution are as follows:</p> <table border="0" data-bbox="204 741 1134 891"> <thead> <tr> <th data-bbox="204 770 424 819">General subject of each matter to be considered</th> <th data-bbox="507 770 810 819">Reason for passing this resolution in relation to each matter</th> <th data-bbox="887 741 1134 819">Ground(s) under section 48 (1) for the passing of this resolution</th> </tr> </thead> <tbody> <tr> <td data-bbox="204 831 320 853">Staff matters</td> <td data-bbox="507 831 772 853">protect the privacy of persons</td> <td data-bbox="887 831 1026 853">Section 7 (2) (a)</td> </tr> <tr> <td data-bbox="204 864 347 887">Student matters</td> <td data-bbox="507 864 772 887">protect the privacy of persons</td> <td data-bbox="887 864 1026 887">Section 7 (2) (a)</td> </tr> </tbody> </table> <p>At 6.30pm the Board moved back into Public Meeting. Carried</p> <p>The meeting ended with a Karakia.</p>	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 (1) for the passing of this resolution	Staff matters	protect the privacy of persons	Section 7 (2) (a)	Student matters	protect the privacy of persons	Section 7 (2) (a)	
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<p>5.</p>	<p>Administration</p> <p>5.1 Confirmation of previous Minutes.</p> <p>Motion: The minutes of the Board of Trustees meeting held on 19th September 2024 were approved as a true and correct record. Carried</p> <p>5.2 Outstanding Items/Matters Arising – updated</p> <p>ACTION: Presiding Member to draft Board Update for October hui</p> <p>5.3 Correspondence In /Out – taken as read.</p>	<p>Previous minutes confirmed</p>									

Meeting closed at 6.40pm

Next meeting – Thursday 21st November, at 5.00 pm.