



Board of Trustees Meeting Minutes

Thursday 18th May 2023 – 5:15pm

Present: Richard Dykes, Richard Smith, Manoli Aerakis, Deleece Hall, Vikki Heays, Edward Henderson
Jacqui Maitland (Minutes), Andrew Murray (MoE appointed Specialist Help Provider)

No.	Agenda Items	Actioned
1.	Welcome & Karakia 1.1 Welcome & Karakia. Introductions & welcome to Andrew Murray 1.2 Apologies – Tim Gall 1.3 Conflicts of Interest - Nil	
2.	Administration 2.1 Confirmation of previous Minutes. Motion: The minutes of the Board of Trustees meeting held on 16 th March 2023 were approved as a true and correct record. Approved 2.2 Outstanding Items/Matters Arising – 2024 Boarding fees - completed. 2.3 Correspondence In /Out – taken as read	Minutes of previous meeting approved.
3.	Tumuaki's Reports (taken as read). 3.1.1 MOTION: The Board approve the May Tumuaki reports Approved MOTION: The Board approve the May Finance and Property Report. Approved MOTION: The Board approve the March & April 2023 monthly accounts. Approved MOTION: The Nelson College Board approves the 2024 Prep School fees as \$11,250 (incl GST) for year 7 and year 8 fees as \$10,600 (incl GST). Approved MOTION: The Nelson College Board accept the Sedgwick offer of \$726,642.71 (+ GST) and approve an extra contingency of \$40,000 (+GST) for possible unexpected costs as a part of the Dining Room repair project. Approved ACTION – Business Manager to request insurer's specify which clauses in Policy clarify excluding certain items and full payout. MOTION: The Nelson College Board approves the WSP reports received. Approved	Tumuaki's reports approved F&P Report for May approved. Monthly accounts for Mar & Apr approved 2024 Prep fees approved Sedgwick offer and \$40k contingency for Dining Room repairs approved. WSP reports approved.

	<p>3.1.2 MOTION: The Nelson College Board approves the Dining Room costings as tabled – totalling \$2,014,860.80 (Board contribution \$1,680,393.87). Approved</p> <p>MOTION: The Nelson College Board approves the revised 5YA/10YPP. Approved</p> <p>3.1.3 Trust Foundation</p> <p>MOTION: The Nelson College Board approves the May Trust Foundation Report. Approved</p> <p>3.2.5 Annual Report</p> <p>MOTION: The Nelson College Board approves the Annual Report (subject to receiving final audit report & Board Chair to sign off on final report). Approved</p> <p>3.2.6 NCEA & Curriculum Refresh</p> <p>MOTION: The Nelson College Board agrees to assess students for 15 credits per Level 1 course in 2024. Approved</p> <p>3.2.8 Term 4 Provision for Year 11 Students in 2024 – discussed and decision deferred until further information available.</p> <p>3.2.9 Ara Māori – recommend discussing with whānau to get feedback with view to extending the programme to year 10 & employing a new Ara Māori teacher.</p> <p>3.2.18 Health & Safety</p> <p>The Board accepted the monthly Health and Safety Reports for May 2023.</p> <p>3.2.19 On-Site Guidelines & Emergency Procedures</p> <p>MOTION: The Nelson College Board approves the On-Site requirements as tabled. Approved</p> <p>3.2.20 Physical Restraint Guidelines</p> <p>MOTION: The Board approve the new Delegations of Authority for Tumuaki, incorporating the changes required under the new Physical Restraint Guidelines. Approved</p>	<p>Dining Room costings approved</p> <p>Revised 5YA/10YPP approved</p> <p>Trust Foundation Report for May approved</p> <p>Annual Report approved</p> <p>NCEA assessment for 15 credits per Level 1 in 2024 approved</p> <p>H&S Report for May Approved.</p> <p>On-Site requirements approved</p> <p>New Delegation of Authority for Tumuaki approved</p>
<p>4.</p>	<p>General Business</p> <p>4.1 Appointment Panel for Deputy Principal</p> <p>Nominated Richard Smith, Vikki Heays as Board representatives for Interview Panel - Approved.</p> <p>Student Rep, Edward Henderson invited to attend as an observer.</p> <p>4.2 Request for Information on Offering Programmes that include Consent Education</p> <p>MOTION: The Nelson College Board approves the inclusion of Consent Education. Approved</p> <p>4.3 Boarding Fees 2024 – ratification of electronic motion</p> <p>MOTION: The Nelson College Board approves the 2024 Boarding fee of \$16,200.00. Approved</p>	<p>Richard Smith & Vikki Heays -Board Reps for DP Appointment Panel</p> <p>Consent Education approved for NC.</p> <p>Electronic Motion ratified – 2024 Boarding fees</p>

5	<p>The meeting moved into Committee at 6.25pm & 6.50pm.</p> <p>In-Committee Items</p> <p>Move that the public be excluded from this part of the proceedings of this meeting under section 48(1) of the Local Government Official Information and Meetings Act 1987. The reasons for this resolution are as follows:</p> <table border="0"> <thead> <tr> <th style="text-align: left;">General subject of each matter to be considered</th> <th style="text-align: left;">Reason for passing this resolution in relation to each matter</th> <th style="text-align: left;">Ground(s) under section 48(1) for the passing of this resolution</th> </tr> </thead> <tbody> <tr> <td>Staff matters</td> <td>protect the privacy of persons</td> <td>Section 7 (2) (a)</td> </tr> <tr> <td>Student matters</td> <td>protect the privacy of persons</td> <td>Section 7 (2) (a)</td> </tr> </tbody> </table> <p>At 6.35pm & 8.35pm the Board moved back into Public Meeting.</p> <p style="text-align: right;">Approved</p> <p>The meeting ended with a Karakia.</p>	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Staff matters	protect the privacy of persons	Section 7 (2) (a)	Student matters	protect the privacy of persons	Section 7 (2) (a)	
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Meeting closed at 8.40pm

Next meeting: Thursday 15th June 2023 at 5.00 pm.